

Fraser Academy Board Meeting Minutes  
April 22, 2014 at 5:30  
Grace Center Break Room  
1534 Sixth Street NE  
Minneapolis, MN 55413

**1.0 Call to Order**

1.1 Roll Call: Shannon Dean A Wendy Ehler A  
Janelle Erickson P Terra Hyatt P  
Meggie Martin P Neil Nye P  
Tina Outlaw P Donna Piazza P  
Dana Quinn A Susan Scheller P  
Kirk Wahlstrom P

Director Linda Silrum P  
Authorizer Rep. Chris Bentley P

1.2 Approval of the Order of the Agenda (includes Consent Agenda)  
Motion: Motion to approve the order of the agenda including the consent agenda.  
M/S/P: S. Scheller/J. Erikson/Passed

**2.0 Information and Communications**

2.1 Director Report

**Consent Agenda Item Notes**

3.4 The Governance Committee reviewed and approved with motion that passed unanimously the 2014-15 MN Association of Charter Schools (\$2320.00) as presented.

3.5 The Personnel Committee has reviewed and approved with motion that passed unanimously the 2014-15 Innovative Special Education Systems of MN contract (\$12850) as presented.

3.7 The Governance Committee reviewed and approved the Ballot for the 2014 Fraser Academy School Board election with modifications as distributed.

**Enrollment Information 2013-14; Application Information 2014-15**

	2013-14	2014-15
Kindergarten	14	22 (16 accepted)
First Grade	18	7
Second Grade	11	7
Third Grade	14	3
Fourth Grade	13	3

<b>Fifth Grade</b>	<b>6</b>	<b>1</b>
<b>Total</b>	<b>76</b>	<b>37+</b>

Kindergarten Open House is April 25, 2014. Fifteen of the 20 Kindergarten applicants who have been offered enrollment have accepted. We are in the process of obtaining student enrollment information and records to better understand student needs and classroom, staffing and services support needs.

### **Staff**

Staff reviews and future planning meetings with teachers are underway. The classroom observations document the strong instructional learning environment that our teachers are providing students each day. It is exciting to see the high level of student engagement, the strong and positive response to behavioral challenges and the exciting ways in which students are involved in learning throughout each day. The work of the whole classroom team: teacher, paraprofessionals and therapists is clearly evident and works on behalf of supporting student learning in a seamless and effective manner.

Paraprofessional reviews are being finalized this week or early next week.

There is a strong tendency in review meetings to date for staff returning to Fraser Academy for the 2014-15 school year.

The Special Education team, led by Special Services Coordinator, Noreen Foster, received accolades from our Special Education Director for achieving 100% compliance with no Corrective Action Plan required in well-under the allotted time requirement set by MDE on the Self-Review Compliance process for Fraser Academy in 2013-14.

The staff hosted a volunteer student team in March from Minnehaha Academy. The students worked for a full day every day of one week as a service learning project in our classrooms. The students and their supervising teacher were high in their praise of our staff and the learning they observed and assisted with while here.

Fraser Academy hosted the Associate Director of the MN Association of Charter Schools for a morning in early April. Dan DeBruyn is former Director of PACT Charter School and served at MDE in the Charter School Division as the Authorizer Contact. He was very complimentary about the program he saw at Fraser Academy.

The Finance Team at Fraser Academy was delighted to see Fraser Academy be awarded the School Finance Award for 2013-14. The Chief Operating Officer at Fraser, Jan Luker, sent a note of congratulations.

## Program

The SW-PBIS leadership is conducting the annual evaluation of the school's implementation of SW-PBIS.

## School Events Calendar

April 25, 2014	Kindergarten Open House
May 1, 2014 5:00-6:30	Annual All-school Dance
May 8-22, 2014	Fraser Academy Board Election
May 22, 2014 2:00	Annual Spring Concert
May 26, 2014	Office Closed, Memorial Day Holiday

- 2.2 Sponsor/Authorizer Comment  
Started the process with the Minnesota Department of Education (MDE) on the ending of the Authorizer relationship that Fraser has with MDE
- 2.3 Public Comment

### 3.0 Approval of the Consent Agenda

Motion: To approve the consent agenda

M/S/P: K. Wahlstrom/S. Scheller

- 3.1 March 2014 Meeting Minutes
- 3.2 Checks and EFT transactions for March 2013
- 3.3 Employee Changes:  
Hires: Abdihakim Adam, Briah Christenson, Steven Looten, Leah McNeill  
Resignations: None
- 3.4 Approve membership in the MN Association of Charter Schools for 2014-15
- 3.5 Approve Agreement with Innovative Special Education Systems of MN 2014-15
- 3.6 Approve Ballot for 2014 Board Election
- 3.7 Donations for March 2014: \$1,010.00
- 3.8 Volunteer Hours for March 2014: 184.75 hours

### 4.0 Standing Committee Reports

- 4.1 Accountability—Meggie Martin  
Update on full day Kindergarten program development
- 4.2 Operations—Kirk Wahlstrom  
Lease Aid Application for 2014-15 Certifications completion requirement  
- The FY 2015 Charter School Lease Aid Certification Form - Part 3 was given to Board members to sign stating that they have no ties to the lessor (Grace Center for Community Life)

- Draft is completed to present to the Landlord
- Grace Center has asked us to possibly switch rooms to help them with leasing the available rooms.

- 4.3 Finance—Janelle Erickson, Treasurer  
2014-15 Preliminary Budget discussion
- Draft created incorporating the enrollment as well as staffing
  - Still need to add in committee financials as well as lease additions
- March Financials
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- 4.4 Governance—Kirk Wahlstrom  
Change in Primary focus for Fraser Academy  
Motion: To make the primary purpose of Fraser Academy the achievement of all students as reflected in Minnesota Statute 124D.10A and to make the present purposes secondary purposes of the school.  
M/S/P: K. Wahlstrom/M. Martin/Passed  
May 18, 2014 2:00-4:00 Grace Center Open House
- Requested to provide a representative
  - Open S. Scheller classroom for the tour
- Election encouragement and support
- Eliminated the write in position on ballot
- 4.5 Marketing/Communication—Neil Nye  
All-School Dance Update
- Shift list for opportunities to help before/during/after the dance
  - Donations from T. Outlaw (balloons, Caribou Basket, Fishing Basket)
- Training for Board on Marketing Ideas  
Create a name vetting committee to help narrow down to 3-5 names
- 4.6 Personnel and Contracted Services—Donna Piazza  
Approval of 2014-15 Compensation Plan  
Motion: To approve the 2014-2015 Compensation Plan as presented.  
M/S/P: J. Erikson/M. Martin/Passed
- 5.0 Future Meetings Schedule  
Board Meeting—May 27, 2014 at 5:30—Grace Center Break Room  
May 2014 Committee Schedule
- Finance committee meeting on May 21st at 5:00
- 6.0 Board Training--using Google DRIVE to maintain files--Meggie Martin
- 7.0 Policies

- 7.1 Second Reading Special Transportation Policy 709
- 7.2 Open Enrollment Policy

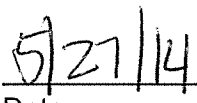
**8.0** Information Sharing

**9.0** Adjournment

Motion: to adjourn the Tuesday, May 22nd Board meeting  
M/S/P: S. Scheller/J. Erikson/Passed

Approved at the May 27, 2014 Meeting of the Fraser Academy Board

  
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Meggie Martin, Co-Secretary

  
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Date